

Improving Communications



How the new OASIS might
help the archiving process

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Overview

- A partnership between ADS, Historic England and ALGAO and Historic Environment Scotland
- OASIS is designed to help the flow of information from practitioners to local and national bodies
 - Online form to capture event records and for practitioners to upload reports
 - Data is shared with HERs, NMRs and ADS
- The current version is poised for a re-vamp

Heralding a new era

- HERALD is part of a broader initiative by Historic England to improve the handling of historic environment data.
- Redevelopment of OASIS is part of this strategy
- User needs survey was completed in 2015
 - Looked at the workflows and processes to be supported
 - Considered new user communities: historic buildings, museums

Herald: stage 2

- Redevelopment of OASIS aiming to
 - Improve the workflow and reduce duplication of effort
 - Add import and export functions
 - Widen the scope of recording: research outcomes, archives collected
 - Enable OASIS to become an information hub and project tracking tool for museums

OASIS and Archives

- SMA was consulted as part of the HERALD user studies: workshop 2015
- Feedback has informed new archive section on the OASIS form
- A museums login for the system

Demo time!

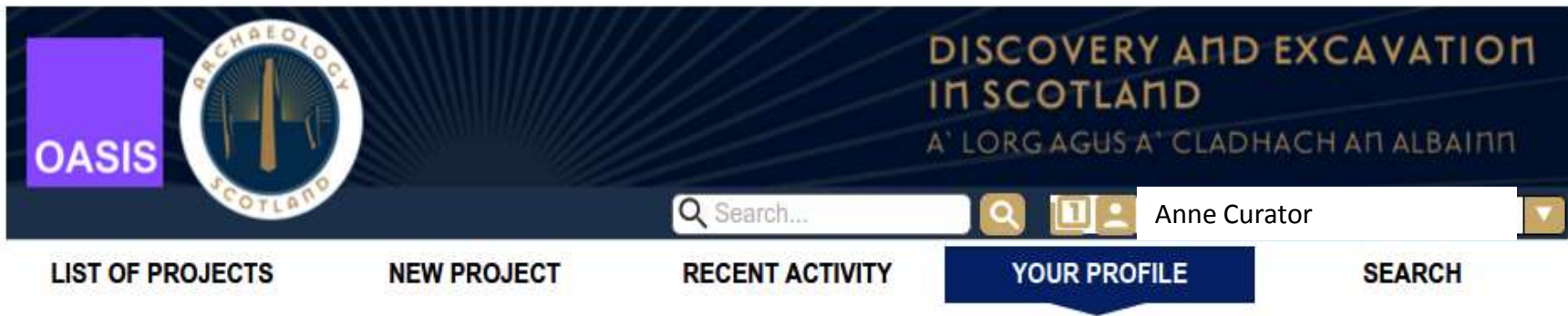
OASIS

Username

Password

[Login](#) [Register](#)

- Log in to new OASIS or register your details as a new user of the system.
- Each user has their own username which is then linked with their associated organisation(s).



Current Organisation

Blankshire Museum

Members

Anne Curator – admin user

John Volunteer – normal user

Areas covered by Blankshire Museum:

Blankshire

[+] add / change area

[+] Update museum settings

[+] Update your details

[+] Change you password

[+] View project tracking

[+] Change notification settings

[+] add / change members

Notifications

Daily digest updates

- Record updates: [on](#)

- Contractor messages: [on](#)

- HER messages: [on](#)

- Grey literature library additions: [on](#)

- Archive note updates: [on](#)

- Archive release notifications: [on](#)

OASIS participation status

- Accepting information about archive depositions via OASIS: [on](#)

Practitioners view

DISCOVERY AND EXCAVATION IN SCOTLAND
A' LORGAGUS A' CLADHACH AN ALBAINN

Search... Anne Contractor, Towers Surveys

LIST OF PROJECTS **NEW PROJECT** RECENT ACTIVITY YOUR PROFILE SEARCH

You can:

- Start a record from scratch
- Retrieve a record started by someone else if you have the OASIS ID for it.

Is this a new OASIS project? Would you like to retrieve a project started by someone else?

Start a new project record

Retrieve a project record

- Project forms allow field practitioners to add details of the intervention, its location, the type of work and people involved, add the HER record details, upload the report and add details of what was found and the **archive**

- Project summary
- Event type ✔
- Location ✔
- HER details ✔
- Work undertaken ✔
- Report upload ✔
- People involved ✔
- Keywords ✔
- What was found ✔
- Archive details** ✕
- Additional Info ✕

OASIS ID towers1-135790

Is there an archive for this project? ?

Yes No

Archive details 1

Archive location before deposition ?

Towers Surveys (your organisation)

Other, please specify

Archive location (final) ?

Archive Id or Museum accession Id ?

Expected deposition date ?

4/22/2012

Quantity ?

Contents ?

Other contents ?

Notes ?

Archive deposited ?

4/22/2012

Archive accepted ?

4/22/2012

Upload contents list

Back

Add another archive part

Next page

Providing archive details

Now simplified



Museums requested:

- Date when the archive is due to arrive
- If there is any material requiring special storage
- The quantities (number of boxes) due for deposit
- Ability to upload contents list.

Archive notes

A browser

← → ↻ <https://oasis.ac.uk/des>

DISCOVERY AND EXCAVATION
IN SCOTLAND

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Anne Contractor, Towers Surveys

LIST OF PROJECTS
NEW PROJECT
RECENT ACTIVITY
YOUR PROFILE
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Project summary

Event type ✔

Location ✔

HER details ✔

Work undertaken ✔

Report upload ✔

People involved ✔

Keywords ✔

What was found ✔

Archive details ✕

Additional Info ✕

OASIS ID towers1-135790

Archive Notes ?

Message	Author (Date)
Is there a particular format for the archive contents spreadsheet	Anne Towers 03-12-2015
Yes you can download a template from the archive information page on the OASIS website	Anne Curator 05-12-2015
Can we delay the deposit of the archive for 3 months?	Anne Towers 24-10-2015

Add a new note ?








Add a message for the archive or ask a question

Back
Add note
Next page






Museum Curator's view

Projects in your area – Anne Curator

Blankshire Museum

Needs attention	New projects	Recently viewed projects	Released projects	All projects
GEOPHYSICS AT CODY ROAD, WATERBEACH, BLANKSHIRE, Oct 2014				  
BRD 226: 80 LONDON ROAD, BRANDON, BRANDON, BLANKSHIRE, Jul 2013				 
LAND SOUTH OF BOURNE ROAD, SPALDING, BLANKSHIRE, Oct 2011				 

These are clickable tabs

 Contractor message  Contractor update  HER update  Core fields complete  Archive info update

- A museum user will be able to see all the projects which have happened in their area
- The tabs will display different lists of projects
 - Released projects have been signed off by the HER and the report deposited in the ADS library

Search for projects

Blankshire Museum

ceramics

Search

Results:

bcdef-23490 TRINITY COURT, ROMAN WAY, CORBRIDGE, BLANKSHIRE, Oct 2014

zxygd-23456 TREDINNICK FARM, NEWQUAY, ST NEWLYN EAST, BLANKSHIRE, Jul 2013

blahs-98545 INGLEBOROUGH HILLFORT, INGLETON, INGLETON, BLANKSHIRE, Oct 2011




- As well as records being grouped by categories it will also be possible to search the OASIS records in the Museum area.

Project summary page

Icons indicate updates and completeness

Project summary - [abcde1-123456](#)

A historic building photographic survey, The East Pavilion, Leesthorpe Hall

Location	✓	View
Projects nearby	✓	View
Event type(s)	✓	View
Report details	✓ 	View
Associated Identifiers	✓	View
Evidence	✓	View
Project details	✓	View
People involved	✘	View
Archive details	✓  	View

Contractor information: ★ (82/154)

An Example Archaeological Unit

HER information: **LITE**

Blankshire HER

Fieldwork completed: **yes**

HER core fields: **completed**

Archive deposited: **no**

Accession code: **yes**

HER number: **yes**

Further info on contractors' details and completion statistics

[Archive notes](#)

[View all sections](#)

- Shows the status of all the elements of the OASIS record
 - Icons indicate file uploaded, or messages in the system
 - Links to more detailed information about the contractor

Creating links to the HER & Museum

OASIS ID [abcde1-123456](#)

HER Information

Selected HER for this project

Blankshire HER

OASIS participation: [OASIS STANDARD](#) ⓘ

[HER requirements from OASIS users](#)

Museum Information

Selected Museum for this project

Blankshire Museum

OASIS participation: [Yes](#) ⓘ

[Collections policy](#)

[Requirements for archive deposition](#)

Links to wiki pages for
museum requirements

Change museum for project

- The practitioner selects the HER and museum for the project when the OASIS record is created (It will be possible to change the museum if necessary)
- Practitioners will be able to follow links to wiki pages created by the museum providing details of their collections policy and deposit requirements

Associated identifiers

Associated Identifiers - abcde1-123456

Select the type of identifier, enter the identifier and then click the button to add it to the list.
Please include as many identifiers as are available.

- ALSF project no.
- Contracting Unit No.
- HER event no.
- LBS No.
- Museum accession ID
- NHLE No.
- NMR No.
- OASIS form ID
- Planning Application No.
- Related HER No.
- SM No.
- Sitecode
- UKHO Reference Number

XA131.2014

Add identifier

Associated Identifiers:

1. HER Event No. - ELE7615
2. Planning Application No. - 09/00104/LBC

Museum accession id appears here



- This section of OASIS is being made more visible and easier to find. It is key to linking records held in different systems

Notifications

Projects in your area – Anne Curator - Blankshire Museum

This week's activities in your area:

2 new requests for Museum Accession Ids [+]

3 records are ready for you to download [-]

abcde-341234 Watching brief on 15 Lower Lane [[view](#)] [[download](#)]

abcde-563378 Survey at land next to Tescos [[view](#)] [[download](#)]

abcde-341298 Building survey at 24 Main Street [[view](#)] [[download](#)]

2 records have new archive notes to view and answer[+]

5 records have been downloaded/modified by Blankshire HER[+]

ALSO

22 reports have been added to the ADS Library [[view](#)] [[download DOIs](#)]

1 archive has been released on ADS [[view](#)] [[download DOIs](#)]

Older activities [+]

- How updates to museums might look
- Could be sent daily, weekly or when the museum user logs on

Improving communications

The redeveloped OASIS will allow

- Practitioners to:
 - Notify museums about work in their area and the archives that are due for deposit
 - Submit records and reports to HERs and National records
 - And to deposit their reports with ADS for archiving
- HERs to download OASIS records for import into their systems
- Museums to access information about work in their area and the progress of archive preparation
- Museums and practitioners to exchange messages and share information

Future developments

EXPORTS

- There is an export facility in OASIS
- The new system will offer new facilities for HERS
 - Choice of records, fields and formats for download
 - MIDAS/OASIS XML records for ingest into HER systems
- It would be possible to add custom export facilities for Museums in future – subject to funding and demand

Keep up to date

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